



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**  
**Ref No:** DforE/018/22-23  
**Date of Decision:** 02 March 2023

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

<b>Record of Decision:</b> DforE/018/22-23 Southwick Square Public Realm Contract Award
<b>Decision taken by:</b> Director for the Economy
<b>Declaration of Disclosable Pecuniary Interests:</b> I do not have a disclosable pecuniary interest, or conflict of interest.  <b>Delegated authority:</b>  JSC/ 10th November 2022 /delegated authority to the Director for the Economy, in consultation with the Executive Member for Regeneration & Strategic Planning and WSCC, the authority to approve and award a contract for the construction work required to deliver the public realm project subject to the development of a procurement strategy and the outcome of a compliant procurement process.  <b>Scheme of Officer Delegations</b>  2.6.8. To do all matters in relation to procurement and the letting of contracts.
<b>Decision:</b>  To award the contract for construction of the Southwick Square public realm project to Edburton Construction Ltd at a value of <b>£494,491.65 + VAT</b>  To enter into a contract agreement with Edburton Construction Ltd in line with the tender ITT and Schedule of Requirements and Schedule of Bills.
<b>Key Decision:</b> Yes, as this relates to letting/re-letting of a contract of value >£100,000
<b>Reason For Decision:</b>  In October 2022 ADC entered into an ESPO framework agreement with Project Centre Ltd for the design and project management of an improved public realm in Southwick Square, Southwick.  The project is primarily funded and under agreement through West Sussex County Council, with ADC providing £87,000 to the design and feasibility costs. Further details of the scheme can be found in JSC Report Southwick Square from November 2022. The

scheme details are also online - <https://www.adur-worthing.gov.uk/southwick-square-consultation/>.

In January 2023 a closed procurement process was undertaken, which included recorded Price & Quality evaluation and moderation. The procurement process is now complete with Edburton Construction, a local and well established construction company, the successful party.

RIBA 4 completion was in January 2023 with construction proposed to begin in March 2023.

**Alternative Options Considered:**

- Award to an alternative construction company with a lower evaluation score (against price and quality).
- Repeat the procurement process, causing project slippage.

**Other Matters Considered:**

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

**Consultation:**

Cllr Steve Neocleous, ADC Executive Member for Regeneration & Strategic Planning, and Legal and Financial Services.

**Background Papers:**

- JSC Report - Southwick Square Funding Release - dated 10th November 2023
- WSCC & ADC - Collaboration Agreement Relating to Southwick Square Public Realm Project
- Southwick Square Construction ITT & Schedule of Requirements

**Call-in:** The call-in deadline for this decision will be 5:00pm on 9 March 2023

**Signed:**



**Dated:** 1st March 2023

**Name:** Martin Randall, Director for the Economy

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